



Kanien'kehaka Onkwawén:na Raotitiohkwa

Onkwateientare ne Kahnawa'kehronon tsí níionkwawéiennoten

JOB DESCRIPTION

TITLE: AÓSKON ONKWEHONWEHNÉHA SUMMER CAMP ANIMATOR

SUMMARY: Primary responsibilities are to provide a safe environment to carry out the daily activities of the Aóskon Onkwehonwehnéha Summer Day Camp while acting as a positive role model. To incorporate into the daily activities the main focus of the summer program which is to teach and promote the Kanien'kehá:ka language, culture, values, identity, and pride.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Summer Program Animation

- Animates activities and determines resources required for summer camp activities
- Supervises the summer camp participants
- Handles emergency situations
- Plans and coordinates activities and field trips
- Required to use Kanien'kéha as the primary language and encourage the camp participants to speak as much as they can
- Provides a safe environment for camp participants

Summer Program Administration

- Completes required documentation and reports in a timely manner
- Responds to requests for information from camp participants and parents/guardians
- Promotes the Aóskon Onkwehonwehnéha Summer Camp within the community
- Reports and issues/incidents to immediate supervisor
- Provides feedback on the summer camp activities
- Participates in any staff orientations, meetings, and related training sessions

ACCOUNTABILITY:

- To provide a safe and welcoming environment for summer camp participants
- To provide supervision, guidance and, animation to summer camp participants
- To determine the most effective ways to organize activities for summer camp participants
- To take charge in emergency situations and follow established procedures

WORKING CONDITIONS:

- 37.5 hour work week
- Basic physical fitness level with the ability to participate in recreational activities
- Exposure to outdoor weather conditions
- Moderate stress levels associated with working with children

EDUCATION AND/OR EXPERIENCE:

- Intermediate proficiency (minimum) in Kanien'kéha
- Experience working with children (ages 6-12)
- First Aid and CPR certification

OTHER SKILLS AND ABILITIES:

- Knowledge of Onkwehón:we culture and values
- Excellent communication and leadership skills
- Problem solving skills
- Ability to work with children at different age levels
- Healthy lifestyle
- Strong interpersonal skills

I have reviewed this Job Description with my immediate Supervisor, and I understand the contents of it.

Employee Signature

Date

Signature of Supervisor

Date

Signature of HR Representative

Date